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**KARAIKAL MUNICIPALITY
KARAIKAL**

No.55-4/KM/Health/ESRU/2023-24

Karaikal, the 16-05-2023

ORDER

- READ :
1. Prohibition of Employment as Manual Scavengers and their Rehabilitation Act, 2013 (MS Act, 2013).
 2. Prohibition of Employment as Manual Scavengers and their Rehabilitation Rules, 2013 (MS Rules, 2013).
 3. Letter D.O.No.16025/2018/CPHEEO, dt.12-07-2019 of the Ministry of Housing and Urban Affairs, New Delhi.
 4. G.O.Ms. No.39/LAS/A2/2022, dt.28-07-2022, Constitution of Responsible Sanitation Authority (RSA).
 5. Advisory on ERSU issued by MoHUA - Government of India.

The Secretary, Local Administration Department has constituted the Responsible Sanitation Authority (RSA) for Puducherry Union Territory with the objective to prohibit construction / Maintenance of insanitary latrines and employment of any person for manual scavenging or hazardous cleaning of sewers and septic tanks with the view to deploy mechanized cleaning of sewer, septic tanks eliminating manual scavenging. In consonance with the Responsible Sanitation of Authority (RSA), Karaikal Municipality here by constitute Emergency Response Sanitation Unit for Karaikal Municipality jurisdiction as below:

1. Nominated Sanitation Authority

The Municipal Executive Engineer, Karaikal Municipality.

Duties:

- a) Nominated for ensuring safe and secured sewer / septic tank entry.
- b) Notify charges / fees / Service provider / issue of license to private operators with the approval of Competent Authority.
- c) Execute powers under relevant Acts, Rules and Bye Laws.

2. Telephone Operator: -

Control Room established by PWD and headed by Assistant Engineer, Public Health Division, Public Works Department, Karaikal who is incharge for 24 x 7 operation for Complaints / Emergency No.14420.

Duties of the Control Room and Telephone Operator:

- a) To receive call
- b) To inform duty supervisor
- c) To maintain records of calls, complaints and status of complaints.
- d) To inform on priority call paramedics, ambulance and police personnel and the Sewer Entry Professionals (SEP) Team members on directions/instructions by Duty Supervisors.

- e) In case of the privately owned septic tank where the request has been received on Registered Telephones Number (RTN), the operator shall inform the appropriate local body/ trained private sanitation services providers to address non-entry removal of the choke of underground drainage system or cleaning of Septic Tanks, ensuring all safety measures envisaged in relevant Acts, Rules and Bye Laws.

3. Duty supervisor

- a) Assistant Engineer / Junior Engineer (Concerned zone), Public Health Division, Public Works Department, Karaikal.
- b) Junior Engineer (Health), Karaikal Municipality.
- c) Sanitary Inspector, Karaikal Municipality

Duties

- a) To immediately reach site of sewer/ septic tank overflow.
- b) Collect information from owner/officials of Public Health Division, PWD/ Municipality who were already carrying out the non-entry procedures.
- c) Evaluate and identify hazards before entry.
- d) Request permission from the Nominated Officer of RSA or the Assistant Engineer, Public Health, PWD as the case may be to arrange the sewer entry procedure.
- e) Instruct the telephone operator to arrange the SEP team and other on priority call personnel.
- f) To arrange /instruct usage of necessary protective gear and site equipment from the ERSU store, if not held by the SEP Team and ensure usage at site in proper working condition.
- g) Verify conditions are safe for entry and rule out choke hazard from poisonous gases.
- h) To oversee the entire sewer/septic tank entry process.
- i) Ensure acceptable entry conditions are maintained.
- j) To call off the sewer /septic tank entry if he feels any danger to the authorized entrant.
- k) To report completion of task to RSA

4. Sewage Entry Professionals (SEP) and Authorized Entrants (AE):-

- a) Municipal Sanitary Inspector/ Maistry of the area concerned.
- b) Trained private/Outsourced / Department sewage entry professionals authorized by Public Health Divisions, Public Works Department, Karaikal or certified by Municipal Authority.

Detailed lists of (SEP/AE) is enclosed as Annexure

Duties :-

- a) Ensure trained persons to undergo sewage disposal with proper safety equipment's and apparatus.
- b) Should know the hazards associated with confined space entry, and in particular, the hazards associated with sewer and septic tank entry.

- c) Should be trained to use all required equipment's in correct / desired manpower.
- d) Know the procedures for communication within the team/ attendant /Supervisor.
- e) Know how to alert the attendant on hazardous of prohibited conditions
- f) Know how to exit the space if necessary (that is, self-resource)

5. Attendant / Topman Duties: - Municipal Sanitary Workers. Private / Outsourced / Department MTS / Duty Supervisor also may perform the role of Attendant / Topman

- a) Know the hazardous that may be faced during entry.
- b) Remains outside the sewer / septic tank during entry operators until relieved by another attendant;
- c) Is aware of possible behavioral efforts of hazards exposure in authorized entrants.
- d) Monitors activities inside and outside the space.
- e) Only the Attendant should communicate with authorized entrants.
- f) Summons rescue and other emergency services.
- g) Performs non-entry resources as specified by the employees rescue procedure.
- h) Performs no duties that might interfere with the attendant's primary duty to monitor and protect the authorized entrants.

This Emergency Response Sanitation Unit is constituted in accordance with the PEMSRA (2013)


(G.SENDILNATHAN)
COMMISSIONER

Encl: Annexure containing list of SEP's and AE's

To

- 1. All Committee Members
- 2. The Chief Engineer, PWD, Puducherry
- 3. The Executive Engineer, PWD (I&PH Division), Karaikal
- 4. The Sanitary Inspector, Karaikal Municipality.

Copy Submitted to:

- 1. The Secretary to Govt. (LA), Chief Secretariat, Puducherry.
- 2. The District Collector, Karaikal.
- 3. The Director, Local Administration Department, Puducherry.

ANNEXURE

Nominated Authorised Officer from Karaikal Municipality	Contact No.
The Municipal Executive Engineer	9443384685
Sewer Entry Professionals / Authorised Entrants	Contact No.
M/s.Pukazhandhi Septic Tank Cleaning Service.	9965961729
M/s.Kumki Vijay Septic tank Cleaning Service	8754343917
M/s.Saraswathi Septic tank Cleaning Service	9865626899
M/s.Srimathi Septic Tank Cleaning Service	6380116801
M/s.Sri Amman Septic Tank Cleaning Service	9442702165
M/s. Selvi Septic Tank Cleaning Service	9688187783
M/s. Pavithra Septic Tank Cleaning	8526737115
Velava	9042025042
M/s. Anandh Septic Tank Cleaning Services	9843707024
M/s. Nivas Septic Tank Cleaning Services	8825548633
M/s. Siva Septic Tank Cleaning Services	9842105735
M/s. Nagaraj Septic Tank Cleaning Serives	9751674519
M/s. Sivababa Septic Tank Cleaning Serives	8675205529
M/s. Sandha Septic Tank Cleaning Serives	9688865190
M/s. Veeramani Septic Tank Cleaning Serives	9655313208
M/s. Keerthana Septic Tank Cleaning Serives	9659262768
M/s. Nadiappan Septic Tank Cleaning Serives	8675797401
M/s. Om Muruga Septic Tank Cleaning Serives	9965602927
M/s. Abinaya Septic Tank Cleaning Serives	9345197963

Duty Supervisor	Contact No.
Junior Engineer - Health, Karaikal Municipality	9442221943
Junior Engineer - Public Health Division, Public Works Department	9442902585

Attendant Top Man	Contact No.
Nepolian	9095909585
I Deenul Akbar	9486509988
Arumainathan	6379300315
R Aroul	8525060818